

**August 11, 2010**  
**Questions and Answers Westside Reception Center Informational Meeting**

Q. Who is on the panel that will review the proposals?

A. David Jansen, P.E., Director of Capital Programs; Douglas Cole, Superintendent of Cedar Creek Corrections Center and DOC Division of Prison's Siting Liaison; Jack Olson, P.E., Project Director; Dwight Hollar, R.A., Project Manager; and John Hinton, P.E., private sector representative, Gray & Osborne, Inc.

Q. What is the anticipated size of the new Reception Center?

A. 356,000 gross sq. ft., a maximum allowable construction cost of \$167,000,000

Q. Could the budget and square footage also grow?

A. At this point in time, no.

Q. Is this project funded?

A. The project is funded for siting and pre design. The Department will be requesting design funds in the 2011-2021 budget request with the flexibility of changing to bridging documents if Design/Build is selected as the project delivery method.

Q. When does the Department want to open the facility?

A. We want to open the facility in 2016. This may change based on legislative direction and/or forecasts.

Q. What will be the number and type of beds at this facility?

A. 1,028 close custody reception beds and 64 segregation/short stay beds. No minimum custody support is being considered at this time.

Q. You indicate the need for team members having corrections "experience" – are you looking for DOC experience or number of years?

A. For the pre design work we are looking for a team that understands correctional programming, security systems/requirements, and daily operations. So the predesign requires correctional experience – but that experience is not limited to Washington State. The siting consultant member of the team can be experienced in siting other controversial facilities like landfills, sewage treatment plants; specific experience in prison siting is not required.

Q. Is DOC looking for any particular elements in the reception center?

A. We are interested in learning about other states' Reception Centers – to learn what is useful for our purposes. We are seeking an operationally efficient design that can process inmates quickly and securely.

Q. The site selection community relations work – will that be done by the DOC public information officers and will that go on through design and construction?

A. WSDOC community relations staff will be part of the team. We need public relations teams to put together information and keep the public and political figures well informed. As far as the post site selection process, the ability and history of having managed public information

during every phase of the project will be helpful in this project. We will also be considering multi lingual resources, especially Spanish as helpful in this siting effort.

- Q. About references – the RFQ references the construction team needs the ability to provide schematics through final design– what are you looking for?
- A. Address your experience about what type of facilities you have built – tell us everything – especially the top to bottom delivery of facilities. We have not selected the construction method yet, so we cannot predict whether final design or bridging documents are a future need. We have also not decided whether to compete the next phase. But we do want to have a firm that has performed the full number of services to allow flexibility to accommodate future legislative changes.
- Q. The RFQ requests a Real Estate Consultant for the team. What function do you see this consultant providing?
- A. Typically, DOC has done all real estate transactions through the Department of General Administration, Real Estate Services group, but we thought a private real estate consultant on the team to work with GA would be useful in today's real estate environment, and to assist with issues during evaluation of potential sites.
- Q. There is a 20 page limit on the RFQ – does this include the résumés of individuals on the team?
- A. No. The résumés are outside the 20 pages.
- Q. The SF330 will include experience separately from the 20 pages. Should the 20 pages provide a summary of all experience?
- A. Yes. That is fine.
- Q. There are 25 points for experience and 25 points for past performance. What are you looking for on past performance?
- A. Projects that you brought in under budget and on schedule. If available this would include reception centers, and siting of difficult facilities. References would also be applicable for evaluating past performance.
- Q. OMWBE – are small firms considered OMWBE?
- A. Not for this project. To be counted the firm must be state certified by OMWBE. The firm can become certified at any time during the year.
- Q. How can we drop off our submittals on the due date?
- A. The security guards in the lobby will take the submittals and hold them in a box behind the desk. You will not need to sign in and come to our offices.